



**NOTICE OF A
RECORDS MANAGEMENT COMMITTEE MEETING
CITY OF WESLACO**

NOTICE IS HEREBY GIVEN THAT the Records Management Committee of the City of Weslaco, Texas will hold a meeting at Conference Room A on January 18, 2016 at 10:00 a.m. for the purpose of discussing the following items:

I. NEW BUSINESS

- A. To consider and approve the destruction of records for years 2014 and 2015 and prior years. Possible action.
- B. To consider shredding services.
- C. To discuss departmental compliance and training initiatives of Records Management Program.

II. ADJOURN

I hereby certify this **Notice of a Regular Meeting of the Records Management Committee** was posted in accordance with the Open Meetings Act on the outside bulletin board at City Hall of the City of Weslaco, located at the 255 South Kansas Avenue entrance, visible and accessible to the general public during and after regular working hours. This notice was posted on this 15th day of January 2016 at 9:00 a.m. and will remain so posted continuously for at least 72-hours preceding the scheduled time of this meeting in accordance with Chapter 551 of the Texas Government Code.

/s/ Elizabeth M. Walker, City Secretary

Removed from Bulletin Board Date:

Initials: